

## Housekeeper Position for Midtown Toronto Residence, Job 291



We are seeking a reliable, detail-oriented, and experienced Housekeeper to support the daily operations of a fine private home. This role combines hands-on housekeeping responsibilities with hospitality support and support for food preparation (mise en place). The ideal candidate takes pride in maintaining a clean, organized environment and is comfortable assisting with household routines and entertaining support. The household is well staffed.

**Salary: \$90,000 to \$105,000 gross annual**

**Medical Benefits Allowance provided**

**Schedule: Monday to Friday, 9:00a.m.—6:00 p.m., with flexibility**

**G-level driver's license required. A vehicle is not a requirement.**

**Two weeks' vacation**

### **Key Responsibilities:**

- Daily make-up of two kitchens and two washrooms
- Morning detailing
- Maintaining outdoor furniture, patios, and washroom (seasonal)
- Simple flower arrangements
- Light food preparation for simple meals when the Chef is off
- Support for all entertaining in the home
- Cleaning
- Care of household crystal, china, and silver
- Managing packages
- Managing household garbage and recycling
- Conducting household inventories
- Restocking of household items
- Basic household maintenance tasks (maintenance schedule shared by all staff)
- Running occasional household errands, as needed
- End-of-day detailing and setting for dinner
- Performing other household duties as required

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### Qualifications

- Minimum five years' experience as a professional housekeeper in a luxury residence
- Strong organizational skills
- Comfortable supporting basic food preparation
- Strong cleaning skills
- Basic computer skills are an asset
- Reliable, professional, and attentive to detail
- Comfortable with the requirement to wear a uniform
- Valid G driver's license and a clean driving record (staff vehicle available)
- Physically able to perform housekeeping duties (there are many stairs in the home)
- Excellent mastery of the English language
- Comfortable working in a non-smoking, non-vaping, and scent-free work environment
- Willing to sign a confidentiality agreement
- Willing to agree to a professional reference and background check
- Legally entitled to work in Canada
- This is a non-smoking, non-vaping residence

**PLEASE NOTE:** We thank everyone for their application. Unfortunately, only those who qualify for the position will be contacted due to response volume.